

**MI CASA RESOURCE CENTER  
AND CONSOLIDATED SUBSIDIARIES**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2018

TOGETHER WITH INDEPENDENT AUDITORS' REPORT

**MI CASA RESOURCE CENTER  
AND CONSOLIDATED SUBSIDIARIES**  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2018

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August 16, 2019

Independent Auditors' Report

Board of Directors  
Mi Casa Resource Center  
Denver, Colorado

We have audited the accompanying consolidated financial statements of **Mi Casa Resource Center and affiliates** which comprise the combined statement of financial position as of December 31, 2018, and the related combined statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatements whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of Mi Casa Resource Center and consolidated subsidiaries as of December 31, 2018, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

***Report on Summarized Comparative Information***

We have previously audited Mi Casa Resource Center's 2017 combined financial statements, and we expressed an unmodified audit opinion on those financial statements in our report dated June 13, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2017, is consistent, in all material respects, with the audited financial statements from which it has been derived.

***Other Matters***

Our audit was conducted for the purpose of forming an opinion on the combined financial statements as a whole. The nonprofit statement of financial position, the nonprofit statement of activities and the nonprofit statement of functional expenses and the indirect cost rate calculation, beginning on page 14 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Taylor, Roth and Company PLLC*  
TAYLOR, ROTH AND COMPANY, PLLC  
CERTIFIED PUBLIC ACCOUNTANTS

**MI CASA RESOURCE CENTER**  
**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31, 2018**  
**(WITH COMPARATIVE TOTALS FOR 2017)**

	2018	2017
<b><u>Assets</u></b>		
Cash and cash equivalents	\$ 1,332,263	\$ 1,462,046
Cash held for others	54,046	35,380
Grants and contributions receivable	451,464	154,972
Other receivables	230,524	289,176
Prepaid expenses	31,006	33,908
Investments (Note 3)	2,398,477	2,550,520
Other assets (Note 4)	121,031	114,734
Net property and equipment (Note 5)	2,664,939	2,757,809
	\$ 7,283,750	\$ 7,398,545
 <b><u>Liabilities and net assets</u></b>		
<b>Liabilities</b>		
Accounts payable	\$ 73,577	\$ 88,636
Accrued payroll costs	123,990	70,958
Cash due others	54,046	35,380
Capital lease obligation (Note 6)	18,524	24,469
Lines-of-credit (Note 7)	-	15,052
Notes payable (Note 8)	67,500	75,000
	337,637	309,495
 <b>Net assets</b>		
Without donor restrictions	5,983,562	6,201,837
With donor restrictions (Note 9)	962,551	887,213
	6,946,113	7,089,050
Total net assets	6,946,113	7,089,050
Total liabilities and net assets	\$ 7,283,750	\$ 7,398,545

The accompanying notes are an integral part of these financial statements

**MI CASA RESOURCE CENTER**  
**CONSOLIDATED STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**  
**(WITH COMPARATIVE TOTALS FOR 2017)**

	2018		2017	
	Without Donor Restrictions	With Donor Restrictions	Total	Total
<b>Revenue and other support</b>				
Corporations	\$ 362,862	\$ 727,500	1,090,362	\$ 708,650
Foundations	913,000	7,000	920,000	1,717,815
Government	711,476	25,000	736,476	1,094,120
Social Enterprise Ventures - fee income	280,878	-	280,878	662,930
Individuals	81,522	75,000	156,522	177,122
Investment income, net	64,305	-	64,305	25,875
Special events	197,236	-	197,236	143,067
Less direct expenses	(152,191)	-	(152,191)	(106,142)
All other	99,885	-	99,885	220,576
In-kind contributions (Note 10)	108,989	-	108,989	132,224
Net assets released from restrictions (Note 11)	759,162	(759,162)	-	-
<b>Total revenue and other support</b>	<b>3,427,124</b>	<b>75,338</b>	<b>3,502,462</b>	<b>4,776,237</b>
<b>Expenses</b>				
Program services	2,183,843	-	2,183,843	2,718,711
Management and general	592,786	-	592,786	558,700
Fund-raising	358,120	-	358,120	296,117
<b>Total nonprofit expense</b>	<b>3,134,749</b>	<b>-</b>	<b>3,134,749</b>	<b>3,573,528</b>
Social Enterprise Ventures expense	294,300	-	294,300	697,271
<b>Total expenses</b>	<b>3,429,049</b>	<b>-</b>	<b>3,429,049</b>	<b>4,270,799</b>
Gain (loss) from operations	(1,925)	75,338	73,413	505,438
<b>Non-operating activity</b>				
Net realized and unrealized gains (losses) on investments	(216,350)	-	(216,350)	22,334
Gain on sale of property	-	-	-	2,938,287
<b>Change in net assets</b>	<b>(218,275)</b>	<b>75,338</b>	<b>(142,937)</b>	<b>3,466,059</b>
Net assets, beginning of year	6,201,837	887,213	7,089,050	3,622,991
<b>Net assets, end of year</b>	<b>\$ 5,983,562</b>	<b>\$ 962,551</b>	<b>\$ 6,946,113</b>	<b>\$ 7,089,050</b>

The accompanying notes are an integral part of these financial statements

**MI CASA RESOURCE CENTER**

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 2018  
(WITH COMPARATIVE TOTALS FOR 2017)

2018

2017

	2018					Supporting Services					2017
	Youth & Family Development	Career Pathways	Business Pathways	Program Support	Total Program Services	Management and General	Fund-raising	Total Supporting Services	Social Enterprise Ventures	Total	
Salaries	\$ 401,530	\$ 407,276	\$ 567,333	\$ 18,565	\$ 1,394,704	\$ 273,613	\$ 212,376	\$ 485,989	\$ 244,950	\$ 2,125,643	\$ 2,300,709
Payroll taxes and benefits	57,203	63,303	96,083	3,659	220,248	63,541	36,855	100,396	15,687	336,331	340,704
Facilities	17,790	17,693	12,406	39,292	87,181	111,464	4,016	115,480	-	202,661	806,237
Programming	15,726	29,204	54,667	13,881	113,478	2,486	26,836	29,322	1,060	143,860	165,729
Professional services	58	125	926	30	1,139	17,600	1,320	18,920	13,816	33,875	39,085
Supplies	21,009	4,090	5,732	1,071	31,902	3,382	1,447	4,829	248	36,979	56,938
Communications	23,292	21,795	21,240	34,700	101,027	14,580	12,272	26,852	2,286	130,165	130,069
Interest	36	219	256	84	595	143	85	228	1,075	1,898	26,331
Staff training	4,509	2,834	1,981	-	9,324	33,159	39,313	72,472	-	81,796	41,891
Insurance	5,212	4,250	5,824	234	15,520	5,841	1,963	7,804	4,030	27,354	30,606
Bad debts	-	-	25,912	-	25,912	-	-	-	-	25,912	5,281
Equipment	342	-	-	52,847	53,189	-	55	55	88	53,332	105,841
Software	270	742	152	2,734	3,898	16,491	3,501	19,992	-	23,890	36,847
Bank charges	194	299	112	101	706	9,325	3,507	12,832	2,292	15,830	21,059
Travel	11,968	827	10,383	-	23,178	4,480	1,344	5,824	206	29,208	15,273
Dues and memberships	2,248	2,060	5,439	124	9,871	4,156	1,234	5,390	7,802	23,063	18,253
Printing	5,262	3,336	4,737	926	14,261	1,977	773	2,750	-	17,011	11,132
Property taxes	-	-	-	-	-	-	-	-	-	-	1,756
Postage	41	6	223	4	274	418	228	646	47	967	1,801
Moving	1,157	-	-	2,923	4,080	-	-	-	713	4,793	7,272
	567,847	558,059	813,406	171,175	2,110,487	562,656	347,125	909,781	294,300	3,314,568	4,162,814
Depreciation	2,305	27,862	32,622	10,567	73,356	30,130	10,995	41,125	-	114,481	107,985
<b>Total expenses</b>	<b>\$ 570,152</b>	<b>\$ 585,921</b>	<b>\$ 846,028</b>	<b>\$ 181,742</b>	<b>\$ 2,183,843</b>	<b>\$ 592,786</b>	<b>\$ 358,120</b>	<b>\$ 950,906</b>	<b>\$ 294,300</b>	<b>\$ 3,429,049</b>	<b>\$ 4,270,799</b>

The accompanying notes are an integral part of these financial statements

**MI CASA RESOURCE CENTER**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**  
**(WITH COMPARATIVE TOTALS FOR 2017)**

	2018	2017
<b><u>Cash flows from operating activities</u></b>		
Change in net assets	\$ (142,937)	\$ 3,466,059
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	114,481	107,985
Realized and unrealized loss (gain) on investments	216,350	(18,896)
<u>Changes in:</u>		
Other receivables	58,652	113,332
Grants and contributions receivable	(296,492)	638,478
Prepaid expenses	2,902	(5,777)
Other assets	(6,297)	918
Accounts payable	(15,059)	(6,341)
Cash due others	18,666	(15,897)
Payroll accruals	53,032	7,749
Deferred revenue	-	(750,000)
Property taxes payable	-	(2,400)
Net cash provided by operating activities	3,298	3,535,210
<b><u>Cash flows from investing activities</u></b>		
Purchases of property and equipment	(21,611)	(814,653)
Purchases of investments	(335,547)	(2,529,313)
Proceeds from sales of investments	271,240	-
Net cash (used) by investing activities	(85,918)	(3,343,966)
<b><u>Cash flows from financing activities</u></b>		
(Repayment) on capital lease obligation	(5,945)	11,054
Repayment on line of credit	(15,052)	(22,448)
(Repayment) on notes payable	(7,500)	(927,472)
Net cash provided(used) by financing activities	(28,497)	(938,866)
Net increase in cash and cash equivalents	(111,117)	(747,622)
Cash and cash equivalents, beginning of year	1,497,426	2,245,048
Cash and cash equivalents, end of year	\$ 1,386,309	\$ 1,497,426
<b><u>Supplemental disclosure of information:</u></b>		
Cash paid during the period for interest	\$ 823	\$ 21,152

The accompanying notes are an integral part of these financial statements



**MI CASA RESOURCE CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2018**

**NOTE 1 - NATURE OF ACTIVITIES**

Mi Casa Resource Center (the Organization) has served the Denver community since 1976, working towards the mission of creating pathways to opportunity. The Organization is supported primarily by foundation grants, government contracts, as well as by individual and corporate donations. The Organization provides services within the program framework outlined below:

**Career Pathways**

The Career Pathways program offers basic career-readiness training, as well as industry-focused training programs for workers with limited skills and education to prepare them for careers with strong earning and advancement potential in growth industries. For all participants who enroll in career and customer service programs, Mi Casa provides a core curriculum of career coaching, job-search assistance, post-employment support, as well as financial coaching and individual case management.

**Business Pathways**

The Women's Business Center at Mi Casa— the only such center in Colorado supported by the U.S. Small Business Administration – provides aspiring entrepreneurs and emerging businesses with the education, tools and support needed to achieve personal financial stability and community economic impact. These comprehensive, bilingual business development programs include: entrepreneurial training and counseling, financial literacy coaching, technology training, assistance assessing capital, legal support and networking opportunities. Mi Casa Resource Center hosts an outreach program of the U.S. Patent and Trademark Office that pairs low income inventors with pro-bono patent attorneys.

**Youth & Family Development**

The Youth & Family Development programs offer out-of-school time enrichment for low-income, mostly Latino youth in middle school. These engaging programs focus on areas of technology, career exploration, STEM (science, technology, engineering and math) and leadership. Mi Casa also offers family support services to help parents advance their own education, overcome challenges and support their children's education.

**Program Support**

Integrated into Mi Casa's programs is access to economic advancement services that help families to build income and assets and decrease debt. Partnerships with community organizations offer: financial coaching and credit counseling, free tax preparation, legal support, technology training, GED preparation courses and English as a second language (ESL) classes.

**Social Enterprise**

Mi Casa has two social enterprise initiatives that exist to generate revenue that is reinvested in Mi Casa's nonprofit programs. Mi Casa TalentSolutions is a full-service staffing agency specializing in bilingual and diverse talent. Mi Casa Back Office Solutions is a bookkeeping and accounting business that focuses on serving nonprofit organizations and small businesses. These Initiatives have been established as separate entities wholly owned by Mi Casa Resource Center.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PROCEDURES

### 1. Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

### 2. Basis of Presentation

The financial statements of Mi Casa Resource Center have been prepared in accordance with U.S. generally accepted accounting principles which require the Organization to report its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Organization's management and board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated that the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

### 3. Cash and Cash Equivalents

The Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

### 4. Accounts Receivable

The Organization states accounts receivable at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. Changes in the valuation allowance have been adjusted as bad debts.

### 5. Donations

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to unrestricted net assets and reported in the statement of activities, as net assets released from restrictions.

### 6. Capitalization and Depreciation

The Organization follows a practice of capitalizing all expenditures for furniture and equipment in excess of \$5,000. The fair value of donated assets is similarly capitalized. Depreciation of furniture and equipment is provided over the estimated useful lives of the respective assets on a straight-line basis.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PROCEDURES (Concluded)

7. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

8. Income Taxes

The Organization has received an Internal Revenue Service exemption from federal income taxes under Section 501(c)(3). Accordingly, no provision or liability for income taxes has been provided in the accompanying financial statements. The Organization is the sole shareholder of two social enterprise ventures. Those ventures were formed in 2013 and are subject to income taxes. However, both organizations have had net operating losses since inception and no taxes are due.

9. Functional Reporting of Expenses

For the year ended December 31, 2018, the costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. While some expenses were allocated entirely to an expense function through specific identification, other expenses related to more than one function and required an allocation process to associate expenses among the functions benefitted.

10. Summarized Prior-Year Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2017, from which the summarized information was derived.

11. Principles of Consolidation

The consolidated financial statements include the accounts of Mi Casa Resource Center, Mi Casa TalentSolutions and Mi Casa Back Office Solutions. All material inter-organization transactions have been eliminated.

12. Reclassification

Certain information in the prior year's financial statements has been reclassified to conform to the current year's presentation.

13. Subsequent Events

Management has evaluated subsequent events through August 16, 2019, the date the financial statements were available for distribution.

14. New Accounting Pronouncement

On August 18, 2016, the Financial Accounting Standards Board issued ASU 2016-14, Not-for-Profit Entities (Topic 958) - Presentation of Financial Statements of Not-for Profit Entities. The update addresses net asset classification, information about liquidity, information provided about expenses, and consistency in reporting investment return. The Organization has adjusted the presentation of these statements accordingly. The ASU has been applied retrospectively to all periods presented.

NOTE 3- INVESTMENTS

At year-end, investments are stated at their fair values (level 1 input) and consist of:

<u>Description</u>	<u>Cost</u>	<u>Fair Value</u>	<u>Appreciation (Depreciation)</u>
Cash and cash equivalents	\$ 83,719	\$ 83,719	\$ -
Stocks, bonds, and mutual funds	<u>2,519,078</u>	<u>2,314,758</u>	<u>(204,320)</u>
Total	<u>\$ 2,602,797</u>	<u>\$ 2,398,477</u>	<u>\$ (204,320)</u>

At year-end investment returns consisted of the following:

Interest and dividends	\$ 85,890
Investment management fees	<u>(21,585)</u>
Total Investment returns	<u>64,305</u>
Realized gains	10,304
Unrealized losses	<u>(226,654)</u>
Total realized and unrealized	<u>(216,350)</u>
Total investment loss	<u>\$ (152,045)</u>

Additionally, during the year, the Organization earned interest income of \$2,932 on its cash, cash equivalents and loans receivable.

NOTE 4 - OTHER ASSETS

The Organization has entered into a participation agreement with Unemployment Services Trust (the Trust). The Trust provides services and an alternative means for funding unemployment costs. Trust administrative expenses are funded by participating employers. Participation may be revoked upon 90 days' notice, at which time the Organization would begin paying its unemployment responsibility directly to the State. Contributions to the Trust are adjusted annually. At December 31, 2018, the Organization had contributed \$62,826 in excess of claims filed with the Trust.

NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

<u>Description</u>	<u>Amount</u>
Building and improvements	\$ 2,723,8623
Furniture and equipment	82,276
Leased equipment	30,874
Vehicles	<u>24,500</u>
Total	2,861,513
Less: accumulated depreciation	<u>(196,573)</u>
Net property and equipment	<u>\$ 2,664,939</u>

Depreciation expense for the year was \$114,481.

NOTE 6 - CAPITAL LEASE OBLIGATION

The Organization has acquired office equipment under capital leasing arrangements. The future minimum lease payments are:

<u>Year</u>	<u>Amount</u>
2019	\$ 6,792
2020	6,792
2021	6,382
2022	<u>2,166</u>
Total	22,132
Less: amount representing interest	<u>(3,608)</u>
Present value of capital lease obligations	<u>\$ 18,524</u>

NOTE 7 - LINES OF CREDIT

At year-end there is a \$0 balance on a line-of-credit with a \$300,000 maximum. The line is unsecured, and interest accrues at the bank prime rate plus 1.50% with a floor of 5.00%. At year-end the interest rate was 5.00%.

NOTE 8 - NOTES PAYABLE

In 2016, the Organization negotiated a promissory note to support the Mi Casa Back Office Solutions subsidiary. The note is unsecured and for the amount of \$75,000 with an interest rate of 1.50%. The note through the Colorado Trust is due in full December 2022. The balance at year end is \$67,500.

The future scheduled maturities are:

<u>Year</u>	<u>Amount</u>
2019	\$ 11,500
2020	14,250
2021	17,250
2022 and after	<u>24,500</u>
Total	<u>\$ 67,500</u>

NOTE 9 - NET ASSETS WITH DONOR RESTRICTIONS

Donor restricted nets assets are available for the following purpose:

<u>Description</u>	<u>Amount</u>
Business pathways	\$ 673,248
Program support	213,271
Career pathways	<u>76,032</u>
Total	<u>\$ 962,551</u>

NOTE 10 - IN-KIND CONTRIBUTIONS

Donated services and materials are reflected in the accompanying financial statements at their estimated values at date of receipt:

<u>Description</u>	<u>Amount</u>
Donated space in schools for youth programs	\$ 107,520
Donated services	<u>1,469</u>
Total	<u>\$ 108,989</u>

Additionally, the Organization receives donated services not requiring specialized skills, and so, are not valued on the face of these financial statements.

NOTE 11 - NET ASSETS RELEASED FROM RESTRICTIONS

During the year, net assets were released from donor restrictions by incurring expenses satisfying the restricted program purposes:

<u>Description</u>	<u>Amount</u>
Career pathways	\$ 291,828
Program support	243,329
Business pathways	150,777
Youth and family	<u>73,228</u>
Total	<u>\$ 759,162</u>

NOTE 12 - CONCENTRATION OF CREDIT RISK

The Organization places most of its cash with one financial institution. Amounts over \$250,000 are not insured by the FDIC or related entity.

NOTE 13 - PENSION PLAN

The Organization has established a 403(b) retirement plan. Employee contributions are matched up to 3% of gross wages. Pension expense for the year was \$31,360.

NOTE 14 - AVAILABILITY AND LIQUIDITY

The following reflects the Organization's financial assets as of the statement of financial position, reduced by amounts not available for general use within one year of December 31, 2018 because of contractual or donor-imposed restrictions.

The Organization's financial assets available within one year of the statements of financial position date for general expenditure are as follows:

<u>Description</u>	<u>Amount</u>
Cash and cash equivalents available to be spent	\$ 1,332,263
Grants and contributions receivable	451,464
Other receivables	230,524
Short term investments	<u>2,398,477</u>
Total financial assets available within one year	<u>\$ 4,412,728</u>
Less: amounts unavailable for general expenditures within one year due to: Restricted by donors with:	
Time restrictions	(150,000)
Purpose restrictions	<u>(812,551)</u>
Total amounts unavailable for general expenditure within one year	<u>(962,551)</u>
Total financial assets available to meet cash needs for general expenditures within one year	<u>\$ 3,450,177</u>

**SUPPLEMENTARY INFORMATION**



**MI CASA RESOURCE CENTER**  
**STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2018**  
**(WITH COMPARATIVE TOTALS FOR 2017)**

	2018	2017
<b><u>Assets</u></b>		
Cash and cash equivalents	\$ 1,289,862	\$ 1,417,956
Cash held for others	54,046	35,380
Grants and contributions receivable	451,464	416,228
Other receivables	351,634	113,186
Prepaid expenses	31,006	28,206
Investments	2,398,477	2,550,520
Investment in subsidiary	147,375	137,994
Other assets	62,826	54,950
Net property and equipment	2,664,939	2,757,809
Total assets	\$ 7,451,629	\$ 7,512,229
<b><u>Liabilities and net assets</u></b>		
<b>Liabilities</b>		
Accounts payable	\$ 60,865	\$ 63,630
Accrued payroll costs	123,712	60,712
Cash due others	54,046	35,380
Capital lease obligation	18,524	24,469
Commitments		
Total liabilities	257,147	184,191
<b>Net assets</b>		
Without donor restrictions	6,231,931	6,440,825
With donor restrictions	962,551	887,213
Total net assets	7,194,482	7,328,038
Total liabilities and net assets	\$ 7,451,629	\$ 7,512,229

**MI CASA RESOURCE CENTER**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**  
**(WITH COMPARATIVE TOTALS FOR 2017)**

	2018			2017
	Without Donor Restrictions	With Donor Restrictions	Total	Total
<b>Revenue and other support</b>				
Corporations	\$ 362,862	\$ 727,500	\$ 1,090,362	\$ 708,650
Foundations	913,000	7,000	920,000	1,717,815
Government	711,476	25,000	736,476	1,094,120
Individuals	81,522	75,000	156,522	177,122
Special events	197,236	-	197,236	143,067
Less direct expenses	(152,191)	-	(152,191)	(106,142)
All other	100,905	-	100,905	191,305
Investment income - net	64,305	-	64,305	25,875
In-kind contributions	108,989	-	108,989	132,224
Net assets released from restrictions	759,162	(759,162)	-	-
<b>Total revenue and other support</b>	<b>3,147,266</b>	<b>75,338</b>	<b>3,222,604</b>	<b>4,084,036</b>
<b>Expenses</b>				
Program services	2,185,933	-	2,185,933	2,723,471
Management and general	595,757	-	595,757	562,627
Fund-raising	358,120	-	358,120	296,117
<b>Total expenses</b>	<b>3,139,810</b>	<b>-</b>	<b>3,139,810</b>	<b>3,582,215</b>
Gain (loss) from operations	7,456	75,338	82,794	501,821
<b>Non-operating activity</b>				
Net realized and unrealized gains (losses) on investments	(216,350)	-	(216,350)	22,334
Gain on sale of property	-	-	-	2,938,285
<b>Change in net assets</b>	<b>(208,894)</b>	<b>75,338</b>	<b>(133,556)</b>	<b>3,462,440</b>
Net assets, beginning of year	6,440,825	887,213	7,328,038	3,865,598
<b>Net assets, end of year</b>	<b>\$ 6,231,931</b>	<b>\$ 962,551</b>	<b>\$ 7,194,482</b>	<b>\$ 7,328,038</b>

**MI CASA RESOURCE CENTER**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**  
**(WITH COMPARATIVE TOTALS FOR 2017)**

	2018					Supporting Services			2017	
	Youth & Family Development	Career Pathways	Business Pathways	Program Support	Total Program Services	Management and General	Fund- raising	Total Supporting Services	Total	Total
Salaries	\$ 401,530	\$ 407,276	\$ 568,436	\$ 18,565	\$ 1,395,807	\$ 276,584	\$ 212,376	\$ 488,960	\$ 1,884,767	\$ 1,717,954
Payroll taxes and benefits	57,203	63,303	96,083	3,659	220,248	63,541	36,855	100,396	320,644	267,609
Facilities	17,790	17,693	12,406	39,292	87,181	111,464	4,016	115,480	202,661	806,204
Programming	15,726	29,204	54,667	13,881	113,478	2,486	26,836	29,322	142,800	168,531
Communications	23,292	21,795	21,240	34,700	101,027	14,580	12,272	26,852	127,879	127,732
Staff training	4,664	3,088	2,559	-	10,311	33,159	39,313	72,472	82,783	41,033
Equipment	342	-	-	52,847	53,189	-	55	55	53,244	105,841
Supplies	21,009	4,090	5,732	1,071	31,902	3,382	1,447	4,829	36,731	56,134
Travel	11,968	827	10,383	-	23,178	4,480	1,344	5,824	29,002	15,027
Bad debts	-	-	25,912	-	25,912	-	-	-	25,912	3,719
Software	270	742	152	2,734	3,898	16,491	3,501	19,992	23,890	36,823
Insurance	5,212	4,250	5,824	234	15,520	5,841	1,963	7,804	23,324	25,600
Professional services	58	125	926	30	1,139	17,600	1,320	18,920	20,059	28,975
Printing	5,262	3,336	4,737	926	14,261	1,977	773	2,750	17,011	11,111
Dues and memberships	2,248	2,060	5,439	124	9,871	4,156	1,234	5,390	15,261	11,494
Bank charges	194	299	112	101	706	9,325	3,507	12,832	13,538	15,934
Moving	1,157	-	-	2,923	4,080	-	-	-	4,080	7,270
Postage	41	6	223	4	274	418	228	646	920	1,740
Interest	36	219	256	84	595	143	85	228	823	23,742
Property taxes	-	-	-	-	-	-	-	-	-	1,756
	568,002	558,313	815,087	171,175	2,112,577	565,627	347,125	912,752	3,025,329	3,474,229
Depreciation	2,305	27,862	32,622	10,567	73,356	30,130	10,995	41,125	114,481	107,985
<b>Total expenses</b>	<b>\$ 570,307</b>	<b>\$ 586,175</b>	<b>\$ 847,709</b>	<b>\$ 181,742</b>	<b>\$ 2,185,933</b>	<b>\$ 595,757</b>	<b>\$ 358,120</b>	<b>\$ 953,877</b>	<b>\$ 3,139,810</b>	<b>\$ 3,582,214</b>

**MI CASA RESOURCE CENTER**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION WORKSHEET**  
**DECEMBER 31, 2018**

	Mi Casa Resource Center	Mi Casa Talent Solutions	Mi Casa Back Office Solutions	Eliminations	Consolidated
<b><u>Assets</u></b>					
Cash and cash equivalents	\$ 1,289,862	\$ 21,036	\$ 21,365	\$ -	\$ 1,332,263
Cash held for others	54,046	-	-	-	54,046
Grants and contributions receivable	451,464	-	-	-	451,464
Other receivables	351,634	-	19,263	(140,373)	230,524
Prepaid expenses	31,006	-	-	-	31,006
Investment in subsidiary	147,375	-	-	(147,375)	-
Investments	2,398,477	-	-	-	2,398,477
Other assets	62,826	-	58,205	-	121,031
Net property and equipment	2,664,939	-	-	-	2,664,939
Total assets	<u>\$ 7,451,629</u>	<u>\$ 21,036</u>	<u>\$ 98,833</u>	<u>\$ (287,748)</u>	<u>\$ 7,283,750</u>
<b><u>Liabilities and net assets</u></b>					
<b>Liabilities</b>					
Accounts payable	\$ 60,865	\$ 34,324	\$ 2,659	\$ (24,271)	\$ 73,577
Accrued payroll costs	123,712	216	62	-	123,990
Cash due others	54,046	44,876	80,607	(125,483)	54,046
Capital lease obligation	18,524	-	-	-	18,524
Notes payable	-	-	67,500	-	67,500
Total liabilities	<u>257,147</u>	<u>79,416</u>	<u>150,828</u>	<u>(149,754)</u>	<u>337,637</u>
<b>Net assets</b>					
Without donor restrictions	6,084,556	(58,380)	(51,995)	9,381	5,983,562
Net investment in subsidiary	147,375	-	-	(147,375)	-
With donor restrictions	962,551	-	-	-	962,551
Total net assets	<u>7,194,482</u>	<u>(58,380)</u>	<u>(51,995)</u>	<u>(137,994)</u>	<u>6,946,113</u>
Total liabilities and net assets	<u>\$ 7,451,629</u>	<u>\$ 21,036</u>	<u>\$ 98,833</u>	<u>\$ (287,748)</u>	<u>\$ 7,283,750</u>

**MI CASA RESOURCE CENTER**  
**STATEMENT OF ACTIVITIES WORKSHEET**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Mi Casa Resource Center	Mi Casa Talent Solutions	Mi Casa Back Office Solutions	Eliminations	Consolidated
<b><u>Revenue and other support</u></b>					
Corporations	\$ 1,090,362	\$ -	\$ -	\$ -	\$ 1,090,362
Foundations	920,000	-	-	-	920,000
Government	736,476	-	-	-	736,476
Individuals	156,522	-	-	-	156,522
Investment income, net	64,305	-	-	-	64,305
Special events	197,236	-	-	-	197,236
Less direct expenses	(152,191)	-	-	-	(152,191)
All other	100,905	-	-	(1,020)	99,885
In-kind contributions	108,989	-	-	-	108,989
Service Fees		240,802	48,601	(8,525)	280,878
Total revenue and other support	<u>3,222,604</u>	<u>240,802</u>	<u>48,601</u>	<u>(9,545)</u>	<u>3,502,462</u>
<b><u>Expenses</u></b>					
Program services	2,185,933	-	-	(2,090)	2,183,843
Management and general	595,757	-	-	(2,971)	592,786
Fund-raising	358,120	-	-	-	358,120
Total nonprofit expense	<u>3,139,810</u>	<u>-</u>	<u>-</u>	<u>(5,061)</u>	<u>3,134,749</u>
Social Enterprise Ventures expense		248,310	50,474	(4,484)	294,300
Total expenses	<u>3,139,810</u>	<u>248,310</u>	<u>50,474</u>	<u>(9,545)</u>	<u>3,429,049</u>
Gain (loss) from operations	82,794	(7,508)	(1,873)	-	73,413
<b><u>Non-operating activity</u></b>					
Net realized and unrealized gains (losses) on investments	(216,350)	-	-	-	(216,350)
Change in net assets	(133,556)	(7,508)	(1,873)	-	(142,937)
Net assets, beginning of year	<u>7,328,038</u>	<u>(50,873)</u>	<u>(50,121)</u>	<u>(137,994)</u>	<u>7,089,050</u>
Net assets, end of year	<u>\$ 7,194,482</u>	<u>\$ (58,381)</u>	<u>\$ (51,994)</u>	<u>\$ (137,994)</u>	<u>\$ 6,946,113</u>

**Mi Casa Resource Center**  
Indirect Cost Agreement calculations for the year ended December 31, 2018

Category	(A)	(B)	(C)	(D)	(E)	(F)	(G)		(H)	(J)
	Total Costs	Total Direct Program Costs	Unallowable Program Costs	Allowable Program Costs (B) - (C)	General Administrative Fundraising Costs (A) - (B)	Fundraising Costs	Capital Campaign	Unallowable Costs	Allowable Indirect Costs (E) - (F) - (G)	
Salaries	1,884,767	1,394,515		1,394,515	490,252	(212,376)	(1,292)		276,584	
Facilities	202,661	52,448		52,448	150,213	(4,016)	(34,733)		111,464	
Payroll taxes and benefits	320,644	220,096		220,096	100,548	(36,855)	(152)		63,541	
Programming	142,800	113,478	(73)	113,405	29,322	(26,836)	-	(499)	1,987	
Interest	823	595		595	228	(85)	-		143	
Communications	126,665	67,726		67,726	58,939	(12,272)	(33,301)		13,366	
Supplies	36,731	31,902	(38)	31,864	4,829	(1,447)	-	(18)	3,364	
Staff training and development	82,783	10,311	(344)	9,967	72,472	(39,313)	-	(4,363)	28,796	
Marketing	1,214	1,139		1,139	75	-	-		75	
Insurance	23,324	15,520		15,520	7,804	(1,963)	-		5,841	
Travel	29,002	23,178	(479)	22,699	5,824	(1,344)	-	(1,398)	3,082	
Equipment-non capital	53,244	342		342	52,902	(55)	(52,847)		-	
Printing, copier	17,011	14,261		14,261	2,750	(773)	-		1,977	
Bank charges	13,538	639	(239)	400	12,899	(3,507)	(67)	(3,828)	5,497	
Professional services	20,059	-		-	20,059	(1,320)	-		18,739	
Dues and memberships	15,261	9,871		9,871	5,390	(1,234)	-		4,156	
Software	23,890	3,898		3,898	19,992	(3,501)	-		16,491	
Bad debts expense	25,912	25,912		25,912	-	-	-		-	
Postage	920	274		274	646	(228)	-		418	
Moving, equipment repair	4,080	1,157		1,157	2,923	-	(2,923)		-	
Property taxes	-	-		-	-	-	-		-	
Depreciation	114,481	73,356	(21,426)	51,930	41,125	(10,995)	-	(12,696)	17,434	
<b>Total expenses</b>	<b>3,139,810</b>	<b>2,060,618</b>	<b>(22,599)</b>	<b>2,038,019</b>	<b>1,079,192</b>	<b>(358,120)</b>	<b>(125,315)</b>	<b>(22,802)</b>	<b>572,955</b>	

Direct Cost Pool calculation:  
total direct program costs (D)  
add fundraising costs (F)

2,038,019  
358,120

Direct Cost Pool 2,396,139 (I)

allowable indirect/direct cost pool  
requested rate

23.9% (J)/(I)  
19.5%